

## **Job Description – Family and Children’s Worker, St James and St Peters Yeovil**

Title:	Families and Children’s Worker
Employed by:	Preston Plucknett PCC
Responsible to:	Revd David Keen (vicar)
Work Area:	St James and St Peters, Yeovil
Hours of work:	15 hours per week
Length of post:	2 years (initially, subject to funding)
Salary:	£8,970 p.a. (equivalent to £11.50 per hour)

### **Vision and aims**

To lead the existing children’s ministry in the parish and develop new initiatives to build further bridges between the church, the wider parish and the existing schools. To help us to engage with both parents and children, to see whole families come to faith in Jesus and join our churches.

### **Role and main duties:**

#### **St James**

- Lead and co-ordinate the Sunday morning junior church at St James
- Be part of the team which runs the monthly All Age service at St James
- Support of Abbey Toddlers weekly termtime group at the abbey community centre
- Explore setting up a parent & baby group based at the church building.

#### **St Peters**

- Support monthly Messy Church at St Peters and engage with the families on an ongoing basis
- Work with the St Peters congregation to develop families ministry at St Peters.
- There is a possibility of running a parent and baby/toddler group in the new St Peters Community Centre

#### **Across the Parish**

- Work with the vicar to develop a strategy for families work in both churches
- Organise and run services and events that celebrate the Christian calendar and events at key times of the year – for example Easter family activities, Christmas nativity.
- Encourage and support members of both St James and St Peters to be involved in our ministry and outreach to children
- Support the Parish Safeguarding Officer in being vigilant with volunteers’ DBS checks, and training.
- Work with the vicar to follow up families who approach us for baptism.
- Support the local primary schools, especially the local church school with assemblies, RE input, and potentially restarting Christian club, a weekly lunchtime Christian Union.

We hope that in the role the successful applicant can bring particular gifts and skills to enhance the agreed tasks in the job description. We recognise that not all of this will be possible all at once, and some will require building teams rather than all being done by the post holder. Work priorities will be agreed on an ongoing basis with the vicar and church leadership.

#### **Accountability**

- Meet monthly with the line manager for supervision and feedback
- Attend PCC one a year to give a report and send a report termly
- Opportunities for training and personal development will be encouraged, along with funding support towards this

There is an expectation the person appointed will worship with the Sunday morning congregation at least three times a month in the parish, and will feed back to both congregations either in person or by a pre recorded video bi-monthly.

Weekly hours may be weighted towards school term time, whilst keeping to an average of 15 per week across the year.

This post is subject to a Genuine Occupational Requirement (GOR) that the holder of this post is a Christian as this is a Christian Ministry post. Equality Act 2010 part 1. Two supporting references and an enhanced plus Barring DBS check will be required.

Area	Essential	Desirable
<b>Qualifications, Knowledge and Experience</b>	<ul style="list-style-type: none"> <li>• Is passionate about their faith and sharing their faith with others especially children and their parents.</li> <li>• Has a good working knowledge of safeguarding issues when working with children</li> <li>• Has experience of setting up, running and resourcing work with children</li> </ul>	<ul style="list-style-type: none"> <li>• Has a qualification in working with children / young people or able to demonstrate they can fully carry out the role</li> <li>• Is experienced in working with children and families</li> <li>• Has some understanding and perspective on the Church of England</li> <li>• Has experience of working in or with primary schools</li> </ul>
<b>Skills, Competence and Ability</b>	<ul style="list-style-type: none"> <li>• Is empathetic and supporting in approach with a sensitive understanding of family issues and needs</li> <li>• Able to organise themselves and others effectively</li> <li>• The ability to lead and develop new projects</li> <li>• Can develop and support a team of volunteers</li> <li>• Is resourceful creative and imaginative in approach and delivery</li> </ul>	<ul style="list-style-type: none"> <li>• Can agree a course of action and follow through the plan</li> <li>• Has an ability to see things through, even when difficult</li> </ul>
<b>Work Related Personal Qualities</b>	<ul style="list-style-type: none"> <li>• Passionate about Christian ministry with families</li> <li>• Is approachable and friendly</li> <li>• Easy rapport with children and adults</li> <li>• Able to make a Sunday commitment and be part of our worshipping community</li> </ul>	

Please apply with your CV, plus a letter explaining why you would be suitable for this post, and what you would bring to it. Please send these to church office at [office@stjamesandstpeters.org.uk](mailto:office@stjamesandstpeters.org.uk).

Please provide the name, address and email of two references, at least one of whom knows you in a work context, and one of whom should be your church leader. References will be taken up should you be called for interview.

The application deadline is 31<sup>st</sup> May, interviews will be week commencing 13<sup>th</sup> June.