



DIOCESE OF BATH & WELLS

Role Description

Section 1 – Details of the post

Name of office holder	
Role title (as on licence)	Associate Vicar and Deanery Mission Enabler
Name of benefice/parish	Preston Plucknett St James' and St Peter's
Deanery	Yeovil
Archdeaconry	Wells
Stipendiary or Non-stipendiary	Stipendiary
Proportion of time given to this role, if not full-time? Please list any other licensed or contractual appointments:	Full Time: 0.8 Associate Vicar, 0.2 Deanery Mission Enabler (voluntary).

Section 2 – Role purpose: generic

1. To share with the Bishop of Bath & Wells, the Bishop of Taunton and the Incumbent of the Benefice in the cure of souls in the parish.
2. To have regard to the calling and responsibilities of the clergy of the Church of England as described in the Ordinal, the Canons, national and local safeguarding policies, the Diocesan Guidelines for Clergy and all other relevant legislation, in accordance with the Archbishops' statement Guidelines for the Professional Conduct of the Clergy.
3. To work with any other ministers in the parish, members of the Parochial Church Council and key lay leaders in the development of the church in the parish, having regard to the need for sustainability and effectiveness in mission.
4. To release the energy and gifts of the whole people of God.
5. To assist with providing a high standard of worship, preaching and pastoral care.
6. To be ready and willing to reimagine ministry and mission with the recognition that some initiatives may not always bear fruit.
7. To contribute, where appropriate, to the life of the wider church (at a deanery, diocesan or national level) and community.

Section 3 – Role Context

Please see the relevant Parish Spotlight pages on the Diocesan website and the Benefice Profile for the appointment of an Associate Vicar 2017. Please also see the Yeovil Deanery Mission plan, available as part of the application pack.

A Pastoral Scheme to incorporate a detached portion of the Parish of Odcombe into the Parish of Preston Plucknett has recently been approved.

Section 4 – Role purpose: specific

To work with the newly appointed Vicar in the context of the 2020 Vision: to be a Wholehearted Church where people Encounter God, Grow as Disciples, Live the Gospel and Gather Community. Particular areas of focus for the role are as follows – we are not looking for a ‘mission hero’ to do all of these things solo, but someone who can both lead in mission and equip and release others to do so as part of a team:

- i) Growing a Generation – leading our outreach and ministry among the under-40s, to see more in this age group come to living faith in Jesus and active membership of the church. This would include helping the church to develop its social media presence and publicity.

Missional objective – sustainable growth among 0-18s and 18-40s, through engaging with the unchurched and dechurched.

- ii) New Forms of Church – developing and supporting new ways of being and doing church, including the current Café service and Messy Church.

Missional objective – to develop at least one sustainable midweek alternative to the Sunday congregation, and to discern vision and direction for the Café Service

- iii) Breaking New Ground – exploring ministry opportunities in a new area of the parish, with opportunities for workplace chaplaincy and connections with the local football club and local newspaper

Missional objective – to establish at least one ongoing ‘chaplaincy’ arrangement with a significant workplace on the Lufton Trading Estate.

- iv) New communities – working in partnership with a neighbouring benefice to reach 2 new housing estates with the gospel. Building on a foundation of prayer, to work with local lay Christians to establish appropriate forms of outreach and church presence.

Missional objective – to see a culturally appropriate outreach ministry established on the new Lufton estate, with the possibility of planting a new congregation.

- v) Setting Gods People Free – encouraging and supporting all church members to grow as disciples and live for Jesus on their daily frontlines. In particular, to support and develop our small group life, and to lead and develop lay training in theology, skills and vocation.

Missional objective – for church members to develop a strong sense of vocation in daily life, and the church to equip them well to live for Christ Monday-Saturday

- vi) Resourcing Mission and Ministry Across the Deanery: to be a resource to parishes in Yeovil Deanery for mission thinking, planning and communication; and to promote the development of lay training and lay ministry across the Deanery.

Missional objective – to see at least half the churches in the Deanery praying and planning towards specific mission outcomes. To see trained lay Pastoral and Worship assistants in half the churches in the Deanery, and to run Growing Leaders (or equivalent) for half the benefices in the Deanery.

See additional role description for the Deanery Mission Enabler, attached as an appendix to this document.

Section 5 – Key contacts and relationships

Deanery and Diocesan contacts:

- The Diocesan Bishop, Suffragan Bishop and Archdeacon
- The Deanery Chapter and Synod
- The Rural Dean and Lay Chair
- Deanery churches, in particular the ‘5 Crosses’ benefice where we are working in partnership in new housing estates.
- Diocesan advisers in specialist areas

Parish contacts:

- Benefice clergy: the Vicar and Curate
- Reader and lay leaders in the parishes, including the youth worker and children and families worker.
- The churchwardens and the Parochial Church Council
- Schools, preschools, and childrens centre
- Church and community groups
- Committees

Section 6 – Benefice Summary

Number of Parishes	One
Patron(s)	Bishop of Bath and Wells (1 st and 2 nd) Diocesan Patronage Board (3 rd)
Number of PCCs:	One
Number of Churchwardens	Four
Number and type of Ministers:	Incumbent Associate Vicar (this post) Curate: Distinctive Deacon Reader Lay Pastoral Assistants, Lay Worship Assistants (in training)

Parish Paid Staff:	Administrator (Part time), Children and Families Worker (Part time)
Parish Unpaid Staff:	Trainee Youth Worker
Buildings (churches, chapels, halls):	St James' Church with attached meeting room St Peter's Church and hall
Churchyard(s):	St James' (Closed by Order in Council 1985)
CE Schools	Preston C of E VC Primary School (Academy converted)

Section 7 – Sign off

	Signature*:	Date:
Signed by Minister:		
Signed by Incumbent (if Role Description for Associate Minister):		
Signed by Archdeacon:		

* This can be in electronic form.

This document should be reviewed and refreshed as part of the Ministerial Development Review process to ensure that it is still current. Amendments might also be made if circumstances change, for example in the way you share work with colleagues. If major amendments are made to your role description then a copy should be sent to the address below.

A copy of this document should be sent to: Human Resources, The Old Deanery, Wells, Somerset, BA5 2UG or email to recruitment@bathwells.anglican.org

Appendix: Yeovil Deanery Mission Enabler (0.2)

The context:

Yeovil is a town of 45,000 and growing, surrounded by attractive villages in Somerset countryside. We are a deanery of 25 churches, six of which are in four town parishes in Yeovil, and 19 are in villages. There are currently ten parish clergy in the Deanery, plus chaplaincies in the Hospital, Hospice, College, etc.

We have been working through 2017 on a Deanery Mission Plan, which includes a section about this post, and we are excited to be appointing a new Deanery Mission Enabler.

We recognize that the .2 nature of the role brings limitations, but there will be overlap with the ministry and mission at Preston Plucknett, and the Deanery and the parish understand the need for flexibility over hours worked.

Encouraging mission has been part of our Deanery life for years, so there is a good foundation, and much progress still needed. We see the development of lay ministry as a crucial part of the growth of the Deanery also.

The Role:

- To encourage mission across the Deanery (e.g. through presentations and leading discussions at Deanery Synod)
- To work with clergy and PCCs to establish mission priorities in each parish, and help churches prayerfully to aim for growth
- To support outreach to new housing estates
- To lead the Deanery in discerning and providing opportunities for lay training.
- To lead an increase in licensed lay ministries in the Deanery. In particular we want to see an increase in the number of lay worship assistants, lay pastoral assistants, and lay readers or equivalent.
- To promote the use of lay leadership courses (e.g. Growing Leaders) for the whole Deanery, and other resources which can equip lay people in ministry in the Church and in the world.
- To help parishes use tools for discerning vocation and gifting at local level, and help clergy to deploy and support lay leadership and gifts.
- To work with the Deanery Mission and Pastoral Group (DMPG) and Chapter to develop a strategy for lay training across the Deanery.
- To facilitate/lead in enhancing our prayer and communication within the Deanery and to local communities, as outlined in the Deanery Mission Plan.

Priorities within the above goals will be agreed with the DMPG, of which the DME will be an ex officio member, with particular input from the Rural Dean and Deanery Lay Chair.

The Revd. James Dudley-Smith, Rural Dean

Val Barker, Lay Chair